

Purchase Order

Ordered By

Any Company Name 555, Any Blvd. Any City, ST, 12345 Any Country

Phone Number: (123) 456-7890 Fax Number: (123) 456-7899 Contact Name: Contact Name P.O. Number **8745236985**

P.O. Date Feb 08, 2004

Deliver To

Any Company Name 7895, Any Street Any City, ST, 12346 Any Country

Phone Number: (123) 456-7891 Fax Number: (123) 456-7899 Contact Name: Contact Name

Part No.	Description	Quantity	Unit Price	Amount
00010-100	Monitor	1	\$350.00	\$350.00
00010-200	Desk lamps	3	\$55.00	\$165.00
00025-275	Phone	5	\$85.00	\$425.00
00300-896	Address book	2	\$15.00	\$30.00
Terms and Conditions		Total		\$970.00
Account number: 123456			\$67.90	
		I	\$77.60	
			\$50.00	
			\$1,165.50	

Authorized By			